

December 2024

AOE Advising Office

Advisors:

- [Emily Metzgar](#): Last names A-G, Rm. 3303
- [Chelsea Nowak](#): Last names H-Ri, Rm 3304
- [Brian Kastner](#): Last names Ro-Z, Rm 3302

In-Person Walk-In Hours:

- Come to any advisor's walk-in hours
- Emily: Mondays 9:00 AM - 12:00 PM
- Chelsea: Wednesdays 9:00 AM - 12:00 PM
- Brian: Thursdays 9:00 AM - 12:00 PM

Appointments:

- In-person and virtual appointments available
- Schedule an appointment through [Navigate!](#)
- Include comment with appointment reason.

Note: If you have any comments or concerns about AOE undergraduate academic advising, please email [Dr. Seidel](#).

Featured Wellness Resource

Events to get you through the final stretch!

- **Wed. 12/11:** [Fall Finals Extravaganza](#) with Cook Counseling and Hokie Wellness. Stop by War Memorial Hall from 10AM-2PM for free food, therapy dogs and more...
- **Thurs. 12/12:** AOE Advising Reading Day Drop-In Event! Stop by 3301 Gilbert Place from 9AM-12PM & 12:30-4PM to get a snack before finals!
- **Dec. 12-15:** [Cheesy Nights!](#) 7:30 PM at Newman Library.
- Finals Frenzy and more from Student Engagement & Campus Life can be found [here](#).

Upcoming Dates/Deadlines

December:

- 11: Classes end, [course withdrawal \(W\)](#) deadline
- 12: Reading Day, AOE Advising drop-in event
- 13-18: Final Exams
- 20: Fall Commencement, final grades due
- 23: Final grades appear in Hokie Spa
- 26: Online/blended/Winter Experience [Winter Session](#) courses start, last day to add or drop these courses

January:

- 2: In-person [Winter Session](#) courses start, last day to add or drop these courses
- 3: Winter Session term [resignation deadline](#), End of FA 2024 change of major/minor window closes
- 17: Winter Session [course withdrawal \(W\)](#) deadline & last day of courses
- 18: Winter Session final exam day

For more dates/events visit the:

- [VT Academic Calendar](#)
- [AOE Facebook Page](#)
- [Engineering Opportunities Facebook Page](#)

Career Corner

Does your resume need updating?

Your resume is always a work in progress! Over winter break, update your resume to reflect your accomplishments & activities of the past semester. Take some time to update LinkedIn as well!

The Career & Professional Development Office has a wealth of information about resumes in their [Resume & CV Guide](#). You can also get your resume reviewed through a [career advising appointment](#).

FAQs of the Month

I am enrolled in one winter course at VT, but no longer want to take it. How do I drop the course?

- Students are not able to drop their final credits for a term through Hokie Spa. To drop all of your enrolled winter credits, use the [Resignation/Withdrawal](#) form.

How do I add a minor?

- **COE minors:** Add using the [COE online form](#) during a Change or Major/Minor period. The current period is open through Jan. 3, 2025.
- **College of Science (COS) minors:** Use the "Change of Second Major/Minor/Option" form found on the [COS forms website](#). This can be done at any time.
- **Pamplin College of Business minors:** Use the online application and follow the instructions found [here](#).
- **Minors in other VT colleges:** Contact the department/college offering the minor for assistance. Find a list of VT minors and contact information for them [here](#).

How do I apply for College of Engineering Scholarships?

- As a continuing COE student, there are a few steps involved in applying for VT/COE/AOE scholarships. Lots of information about the process can be found on the [COE scholarships website](#).
- To be eligible for financial need-based scholarships (the majority of scholarships) you must complete the FAFSA. Information about filling out the FAFSA from the Office of University Scholarships & Financial Aid can be found [here](#).
- You need to complete the VT General Scholarship Application in [Scholarship Central](#). Deadline to be considered for University-level scholarships is Jan. 22, 2025.
- Once you have completed the general application, you need to complete the College of Engineering Scholarship Application in [Scholarship Central](#) by March 1, 2025. This will put you into consideration for COE/AOE-level scholarships.

Are there any other scholarships I can apply for?

- Some scholarship programs that AOE students have participated in include: [DoD SMART](#), [Defense Civilian Training Corps \(DCTC\)](#), [Virginia Space Grant Consortium](#)

Academic Resources

- [AOE Undergraduate Curriculum](#)
- [AOE Advising Website](#)
- [Dean of Students](#)
- [COE Resources/Support](#)
- [University Catalog](#)
- [Pathways Course Guides](#)
- [VT Academic Calendar](#)
- [VT Timetable of Classes](#)
- [Student Success Center \(SSC\)](#)
- [Registrar's Office Forms](#)
- [Scholarships/Financial Aid](#)
- [Bursar's Office](#)