

## May 2024

### AOE Advising Office

Gilbert Place, Suite 3300  
220 Gilbert Street

#### Advisors:

- [Emily Metzgar](#): Last names A-G, Rm. 3303
- [Chelsea Nowak](#): Last names H-Ri, Rm 3304
- [Brian Kastner](#): Last names Ro-Z, Rm 3302

#### Summer Advising:

- We are still available in the summer! Reach us through appointment or email.
- Schedule an appointment through [Navigate!](#) Include a comment with your reason for the appointment.

**Note:** If you have any comments or concerns about AOE undergraduate academic advising, please email [Dr. Seidel](#).

### Career Corner

#### No internship? There are other ways to gain experience in the summer...

- Get a job. Non-engineering work experience is a great way to gain valuable leadership & soft skills.
- Participate in undergraduate research either for pay or as a volunteer.
- Learn a new technical skill or coding language.
- Volunteer. Consider activities that you may have participated in as a high school student (e.g. STEM camps, scouts, robotics) and whether you could come back to assist this summer.
- Job shadow an engineer.
- Work on an independent engineering project. Or, continue work for a design team/organization.

### Upcoming Dates/Deadlines

#### May:

- 3-8: Final exams
- 10: University commencement (8:30-11 AM), AOE graduation celebration (3-5 PM)
- 11: COE commencement for AOE (3:30-5:30 PM)
- 17: [COE change of major/minor](#) period ends
- 20: 1st 6-week [summer classes](#) begin; 1st 6-week term withdrawal deadline to avoid tuition charge (use [resignation/withdrawal form](#))
- 23: Last day to add a first 6-week summer course
- 24: Close of spring drop/add period for FA 2023
- 27: Memorial Day - no classes

#### For more dates/events visit the:

- [VT Academic Calendar](#)
- [AOE Facebook Page](#)
- [Engineering Opportunities Facebook Page](#)

### Featured Wellness Resource

#### Summer Access:

- Timely Care remains available to continuing VT students during the summer.
- Virginia-based continuing students who are not enrolled in summer courses but wish to receive summer care from Cook Counseling can pay the summer health fee.
- Find more information about Cook summer services [here](#).
- Sticking around Blacksburg for the summer but not taking courses? If you are a continuing student, you can still pay the recreation fee to gain summer access to Rec Sports Facilities.

## FAQs of the Month

### I am enrolled in one summer course at VT, but no longer want to take it. How do I drop the course?

- Students are not able to drop their final credits for a term through Hokie Spa. To drop all of your summer credits, use the [withdrawal/resignation form](#).

### I'm graduating this month! How do I get a copy of my transcript that shows my degree conferral?

- Order an official transcript through [National Student Clearinghouse](#) (more information [here](#)).
- Select "hold for degree" to have your transcript processed after your degree has been conferred. Select this option if you are graduating in May 2024 and are placing the transcript order before 5/14/2024.
- A "hold for grades" option is also available.

### What can I do this summer to make the start of the Fall 2024 Semester easier?

- Create/update a long-term degree plan for yourself. If you have questions about your long-term plan or Fall 2024 courses, schedule a summer Zoom appointment with your advisor through Navigate.
- [Apply for your degree](#). Then, run a DARS report and check with your advisor if you have questions about your progress towards degree requirements.
- Update your resume & LinkedIn profile. Get [resume tips](#) and [career advising](#) from the VT career office.
- Make a "game plan" for the start of the fall semester. Here are some opportunities to consider:
  - [AOE Alumni Mentoring Network](#): This program is advertised in August and AOE students are matched with mentors in September.
  - [Study Abroad](#): If you are interested in studying in Hamburg, Germany in SP 2024, meet with [Global Education](#) and your academic advisor this summer. Study abroad applications are due mid-September.
  - Many design teams and organizations start advertising for new members in August/September. Research teams/organizations you are interested in getting involved with. Find more information here: [AOE teams/organizations](#) & [COE "Getting Involved" resources](#).
  - Start thinking now about doing research next year. Get on listservs for the [Hume Center](#) & [Space@VT](#). Communicate with [AOE faculty](#) about ways that you can get involved with their research.
  - [SEC Engineering Expo](#): This career fair will take place Sept. 10-12. Have your resume updated and start considering companies you will want to connect with.

## Academic Resources

- [AOE Undergraduate Curriculum](#)
- [AOE Advising Website](#)
- [COE Academic Forms](#)
- [COE Resources/Support](#)
- [VT Majors/Minors Checksheets](#)
- [Pathways Course Catalog](#)
- [VT Academic Calendar](#)
- [VT Timetable of Classes](#)
- [Registrar's Office Forms](#)
- [Scholarships/Financial Aid](#)
- [Student Success Center \(SSC\)](#)
- [Dean of Students](#)